

NEW CORDELL DEVELOPMENT AND REDEVELOPMENT AUTHORITY BOARD

Meeting Minutes of Regular Session April 3, 2017

The New Cordell Development and Redevelopment Authority Board met at the Cordell Community Center at 101 East Main on April 3, 2017 with nine Board Members present, including Terry Patton, Rick Wiest, Bob Plummer, Darryl Anthony, Steve McLaughlin, Cheryl Wedel, Karen White, Vicky Dunlap and Zetta Penner. Also present were Deputy Clerk Miranda McGaha, City Attorney Johnny Beech and City Administrator JC Moser.

Chairman Plummer called the meeting to order at 9:03 pm. Deputy Clerk Miranda McGaha called roll and a quorum was declared to be present.

Motion was made by Board Member McLaughlin to adopt the agenda. Board Member Wiest seconded.

Vote called: Aye: White, McLaughlin, Penner, Dunlap, Patton, Plummer, Anthony, Wiest and Wedel.
Nay: None

Motion carried; Aye: 9
Nay: 0

POTENTIAL VOTING BUSINESS:

Consider, discuss and/or possible take action to approve minutes of previous meeting of March 20, 2017.

Board member McLaughlin made a motion to approve the minutes of the March 20, 2017 meeting.
Board member Wiest seconded.

Vote called: Aye: White, McLaughlin, Penner, Dunlap, Patton, Plummer, Anthony, Wiest and Wedel.
Nay: None

Motion carried; Aye: 9
Nay: 0

Consider, discuss and/or possible take action on yearly liability insurance policy for Chamber of Commerce.

Discussion was held and it was determined a contract needed to be made with the Chamber of Commerce for providing recreational and economic benefits to the City by showcasing the City and attracting visitors and customers to the City in the amount of \$3,000.00 for the 2017 year.

Said contract will be presented at the next meeting.

NEW BUSINESS:

None

PUBLIC REMARKS:

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Justin Miller: Inquired if Dual Zoning of Commercial properties was allowed if the City would have to install dual meters.

Doris Gunning: I have no intention of changing wanting the rates changed on my buildings however I just want you to know there are some buildings that are not used for commercial purposes but are also not used for residences either.

TRUSTEE REMARKS:

Chairman Plummer stated Commercial buildings should be used and when someone occupies them they are better taken care of.

City Administrator said it was great that the theater is doing so well it is nice to see people downtown during the shows.

Chairman Plummer thanked Rick Wiest, Terry Patton and Karen White for the service they have given the City serving on the Boards. The Board agreed their service has been greatly appreciated.

ADJOURNMENT:

Motion made by Board Member Patton, seconded by Board Member Wiest to adjourn.

Vote called: Aye: White, McLaughlin, Penner, Dunlap, Patton, Plummer, Anthony, Wiest and Wedel.
 Nay: None

Motion carried; Aye: 9
 Nay: 0

Meeting was adjourned at 9:15 p.m.

Robert (Bob) Plummer, Chairman

Miranda McGaha, Deputy City Clerk

NEW CORDELL CITY COUNCIL

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The New Cordell City Council met at the Community Center at 101 East Main on April 3, 2017 with eight Council Members present, including Darryl Anthony, Steve McLaughlin, Terry Patton, Zetta Penner, Rick Wiest, Cheryl Wedel, Vicky Dunlap and Karen White. Also present were Mayor Bob Plummer, Deputy City Clerk Miranda McGaha, City Attorney Johnny Beech and City Administrator JC Moser.

Mayor Plummer called the meeting to order at 6:00 pm. Deputy City Clerk McGaha called roll and a quorum was declared to be present.

Council Member Dunlap made a motion to adopt the agenda. Council Member Wiest Seconds.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Information Items:

City Administrator reported clean up week had resulted in huge piles of trash and limbs being hauled away. The weather interrupted the limb disposal because it was too muddy to dump them so the crew would continue for another week. There was a small electrical outage because of storms. Miranda and J. C. attended a workshop on human resources and it was very enlightening. The city is accepting bids to replace the roof on the city hall and community center. We are also accepting applications for Swimming Pool Manager and Life Guards. The Chamber of Commerce held a meet and greet for the municipal candidates and he also reported the city's electrical supplier OMPA had presented the Chamber of Commerce a donation of \$125.00. There was a meeting with Sentinel, Burns Flat and Cordell regarding the future of the ambulance services. He also explained the free dump week is having problems and we need to allow people to place large items out before Monday so when the crew goes through town everything is out and nothing is missed.

Public Remarks:

Brittany Miller: updated the Council on the progress of obtaining a tag for the recreational vehicle parked in their driveway. She presented a letter from the Enid tag agency that said they were in the process of obtaining a title. She was disappointed it wasn't on the agenda to discuss and was told it would be brought up under new business so it would be included next time.

Emily Weixel: Handed out and read excerpts from the Cordell Employee Handbook and explained she felt the administration had not followed the proper procedure when they hired someone to the Public Works Director Position. She felt the opportunity had not been made public to every employee.

Potential Voting Business:

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Consider, discuss and/or possible take action to approve the minutes of the March 20, 2017 regular meeting of the City of New Cordell City Council.

Motion was made by Council Member Patton to approve the minutes of the March 20, 2017 regular meeting of the City of New Cordell City Council.
Council Member Wiest seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Consider, discuss and/or possible take action to amend ordinance Title 5 Chapter 4 Section 2C Weeds, Grass and Trash Cleaning and Mowing of Property regarding Accumulation and Deposit of Litter.

Discussion was held regarding amending ordinance Title 5 Chapter 4 Section 2C Weeds, Grass and Trash Cleaning and Mowing of Property regarding Accumulation and Deposit of Litter. Administrator Moser gave the Council a copy of the previous Ordinance that Councilmember Wiest had given him. It had been taken out of the ordinances when the codification was done by Sterling Codifiers.

Motion was made by Council Member Wedel that the prior ordinance 8-202, 8-203 and 8-204 be made into an ordinance to amend the current city code 5-4-2C and current city code 5-4-2C be moved to 5-4-2D.
Council Member Patton seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Consider, discuss and/or possible take action to approve proposal from Mark Seibold for Architectural Services on Fire Station.

Motion was made by Council Member Patton to accept proposal from Mark Seibold for Architectural Services on Fire Station.
Council Member Anthony seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8

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Nay: 0

Consider, discuss and/or possible take action on rates charged for the Cordell Municipal Swimming Pool.

Council Member Wedel suggested the rates be left alone for the Individual at \$2.00 per day and under 5 years old stay free. We should add that over 65 years old be free as well. Season Pass for a Child would stay at \$50.00 and Adult \$75.00. Family passes would stay at \$100.00 for up to 6 members in the same household and for 7-10 family members in the same household it would be set at \$150.00. The rental rates should be set at \$100.00 for 1-25 people, \$150.00 for 26-50 people and over 50 people \$200.00 for a two hour limit.

Motion was made by Council Member Dunlap to approve the rates presented by Council Member Wedel. Council Member McLaughlin seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

EXECUTIVE SESSION: *(Council and Board shall vote to enter into Executive Session and state the approximate time to be allowed for the Executive Session.)*

Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of City Administrator, J. C. Moser and Public Works Director Charlie Brown pursuant to Title 25 O.S., Section 307(B)1.

Motion was made by Council Member Wedel to enter into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of City Administrator, J. C. Moser and Public Works Director Charlie Brown pursuant to Title 25 O.S., Section 307(B)1 for 45 minutes.
Council Member Dunlap seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Council entered into executive session at 7:17 p.m.
Council extended executive session for 15 minutes at 8:00 p.m.
Council extended executive session for 10 minutes at 8:15 p.m.
Motion was made by Council Member Wiest to reconvene regular session at 8:26 p.m.
Council Member Dunlap seconded.

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Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Consider and/or possible take action on items discussed in Executive Session.

Council Member Patton reported the Council had discussed the employment of J. C. Moser and had discussed the promotion of Charlie Brown to Public Works Director.

Motion was made by Council Member Dunlap to approve the Appointment and Promotion of Charlie Brown to Public Works Director. Council Member Penner seconded.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

New Business:

Council Member Anthony stated to provide more oversight of city expenditures he would like for Johnny Beech to prepare an amendment to ordinance 3-2-3 Section B and 3-2-5 Section C referring to the cap of \$7,500 to be lowered to \$ 2,000.00 and placed on the next agenda.

Council Member Wedel asked to place on the next agenda to discuss the possibility of Council review of payments before they go out instead of after.

Brittany Miller brought up that the Cordell Beacon had stated their truck issue would be discussed and voted on during the April 2nd meeting and now she is being told it would be next time. She had asked for copies of the complaints and was told none were in writing. She is pregnant and might not be able to attend the next meeting.

City Attorney Johnny Beech advised them to get the tag and bring it in to prove it is licensed and it will be ok. He advised Mayor Plummer to not do anything further until he sees the tag.

Mayor Plummer extended the time for 1 month so they could obtain the tag.

Council Remarks:

None

Adjournment:

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Motion was made by Council Member Wiest and seconded by Council Member Patton to adjourn.

Vote called: Aye: Wiest, Patton, Penner, McLaughlin, Anthony, Dunlap,
White and Wedel.
Nay: None

Motion carried; Aye: 8
Nay: 0

Meeting adjourned at 8:45 p.m.

Robert (Bob) Plummer, Mayor

Miranda McGaha, Deputy City Clerk

NEW CORDELL UTILITIES AUTHORITY BOARD

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The New Cordell Utility Authority Board met at the Cordell Community Center at 101 East Main on April 3, 2017 with nine Board Members present, including Rick Wiest, Terry Patton, Bob Plummer, Steve McLaughlin, Darryl Anthony, Cheryl Wedel, Karen White, Vicky Dunlap and Zetta Penner. Also present were Deputy Clerk Miranda McGaha, City Attorney Johnny Beech and City Administrator JC Moser.

Chairman Plummer called the meeting to order at 8:45 p.m. Deputy Clerk Miranda McGaha called roll and a quorum was declared to be present.

Motion and vote to approve agenda.

Motion was made by Board Member Wiest to adopt the agenda. Board Member McLaughlin seconded.

Vote called: Aye: Patton, McLaughlin, Anthony, Wedel, Plummer, Dunlap, Wiest, White and Penner.
Nay: None

Motion carried; Aye: 9
Nay: 0

Information Items:

None

Potential Voting Business:

Consider, discuss and/or possible take action to approve minutes of previous meeting March 20, 2017.

Motion was made by Board Member Patton to approve minutes of previous meeting March 20, 2017. Board Member Wiest seconded.

Vote called: Aye: Patton, McLaughlin, Anthony, Wedel, Plummer, Dunlap, Wiest, White and Penner.
Nay: None

Motion carried; Aye: 9
Nay: 0

Consider, discuss and/or possible take action to approve Resolution 2017-___ regarding policy for water leaks.

Two policies were given for consideration. One was the policy that was currently used stating the water that went through the meter must be paid for by the customer and would allow three months of payments for the extra charges because of a leak. The other one was to allow one adjustment per 12 months for a leak if proof of repairs made was supplied. The average usage for the previous 6 months would be deducted from the bill and the NCUA would forgive 1/2 of the balance due.

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Motion was made by Board Member Wiest to approve Resolution 2017-____ which allows one adjustment per 12 months for a leak if proof of repairs made was supplied. The average usage for the previous 6 months would be deducted from the bill and the NCUA would forgive ½ of the balance due Board Member McLaughlin seconded.

Vote called: Aye: Patton, McLaughlin, Anthony, Wedel, Plummer, Duniap, Wiest, White and Penner.
Nay: None

Motion carried; Aye: 9
Nay: 0

Consider, discuss and/or possible take action to approve Resolution #2017-____ regarding utility billing of commercial properties.

Two proposals were presented to the Board. One would bill the utility usage according to the current property zoning regardless of usage. The other would bill the utility usage according to the use of the property.

Motion was made by Board Member Wedel to approve Resolution # 2017____ that bills the utility usage according to the current property zoning regardless of usage.
Board Member Patton seconded.

Further discussion was held. It was determined this needed more information and would be tabled until next meeting.

Motion was withdrawn by Board Member Wedel. Second was withdrawn by Board Member Patton.

New Business:

None

Trustee Remarks:

None

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Adjournment:

Motion made by Board Member McLaughlin to adjourn. Board Member Wiest seconded.

Vote called: Aye: Patton, McLaughlin, Anthony, Wedel, Plummer, Dunlap, Wiest, White and Penner.
Nay: None

Motion carried; Aye: 9
Nay: 0

Meeting adjourned 9:03 pm.

Robert (Bob) Plummer, Chairman

Miranda McGaha, Deputy City Clerk